

# Australian Tropical Herbarium



## Plant Identification and Botanical Information Services

### Botanical Specimens for Identification

Complete this form (one for **each** specimen) and send with specimen/s to:

Australian Tropical Herbarium  
E2 Building, JCU Cairns Campus  
P.O. Box 6811  
Cairns QLD 4870

[frank.zich@csiro.au](mailto:frank.zich@csiro.au)

#### Office Use Only

Date received .....

Identification no. ....

Date of despatch .....

**Name :** .....

**Company / Department :** .....

**ABN :** .....

**Postal Address :** .....

.....

**Postcode :** .....

**Telephone :** ..... **Fax :** .....

**Email :** .....

Please send results by  post  email  fax  telephone

Purpose of identification  suspected poisonous  weed detection  commercial  general interest  
 other (please describe) .....

Level of identification required Eg. Family / Genus / Species .....

Charge Category Claimed (reviewed by ATH staff). Please refer to schedule of charges.

non-commercial public (free up to 6 specimens/year)  Commercial

**Label Information:** Specimens sent for identification are frequently retained in the collection for scientific research and geographic distribution records. The label information for single specimens/locations should be completed below. Data for multiple specimens/locations should be attached or supplied electronically.  
Specimen data aids the identification process and greatly increases the scientific value of the specimen.

**Collector's Name & No.:** ..... **Date of collection** .....

**Botanical name** (if known) .....

**Locality** (include distance to nearest town) .....

.....

**Latitude** ..... ° ..... ' ..... "S **Longitude** ..... ° ..... ' ..... "E

Or **Map and grid reference** (eg 9442 333 666) .....

Or **AMG Coordinates** (Zone, Easting, Northing) .....

**Geodetic Datum Used** (GPS systems): e.g. AGD84, AGD66, WGS84, GDA94 .....

**Situation** (e.g. plain, creekbank, mountain) .....

**Soil/Geology** .....

**Vegetation Type** (e.g. forest, heath, cultivation, Regional ecosystem) .....

**Kind of plant** (e.g. tree, vine, herb) .....

**Description** (e.g. size, bark type, flower or fruit colour, whether cultivated) .....

.....

**Abundance** ..... number of individuals ..... **OR** ..... m<sup>2</sup> size of clump

.....

**Other Notes** .....

**Identification List**

Specimen	Family	Taxon Name

*Office Use Only*

<b>Staff Member</b>	<b># IDs</b>	<b>Time</b>	<b>Total</b>

**Schedule of Charges**

GST is added to the amounts detailed below. A 60% surcharge is added for urgent requests.

<b>Service</b>	<b>Charge</b>	<b>Description</b>
Plant identification service	Free	Ad hoc plant identification services for non-commercial enquiries by members of the general public and amateur organisations. Up to 6 specimens per individual per year after which commercial fees apply
Commercial Plant identification service	\$150.00 per hour (standard charge) \$75.00 per hour (reduced rate)	Plant identification services. The standard charge applies to plant identification services for commercial enquiries. Reduced rate applies when quality, desirable specimens are given to the ATH; where specimens were collected as part of a collaborative project with the ATH; or otherwise at the discretion of the Director. Fees may be waived entirely in special circumstances at the discretion of the Director.
General botanical information services	Free	Information services for members of the general public and amateur organisations where the service requires less than one hour.
Professional botanical information services	Minimum charge of three hours	Professional botanical information services including literature searches, data queries, data entry, taxonomic and nomenclature validity checks, proofreading of botanical manuscripts. Charges are based on an hourly rate for providing these services. Hourly charges are linked to the salary scale of a CSIRO 4M officer (ca. \$37.60).
Data provision	\$80.00 (small search) \$150.00 (large search)	In addition to the search fee a charge of \$1.10 per specimen record will be charged.
Botanical Consulting Fee	\$130.00 to \$190.00 / hour depending on the complexity of the consultancy	

**Disclaimer of Liability**

No guarantees or warranty, expressed or implied, including warranties of merchantability and fitness for a particular purpose, are made by the Australian Tropical Herbarium as to the accuracy, quality, completeness, availability or usefulness of data, information, apparatus, product, or process disclosed, provided through this service, and no responsibility or legal liability is assumed by the Australian Tropical Herbarium for any damages or inconvenience arising from its use.

**Please note that**

1. Sterile specimens will only be identified to genus, assuming this is possible.
2. Total time will include administration time.
3. The Australian Tropical Herbarium will not keep vouchers of identifications made. The onus is on the client to do this if further queries will be made.

**Signature:**.....

**Date:**.....